


CLYDEBANK HOUSING ASSOCIATION

To: Management Committee
From: Housing Services Manager
Subject: **Maintenance Tender Reports** (decisions required)
Date: 22 November 2019

Major Medical Adaptation – Disabled Access Ramps at Radnor Park
HAG funding - £ [REDACTED]  Tender price - [REDACTED]

Tender Report

1.0 Project Name

Major Medical Adaptation – Disabled Access Ramps, Radnor Park.

2.0 Description of Works

Supply and installation of 6 No concrete access ramps and 7 No handrails to main entrance doors of Multi-Storey blocks, Radnor Park, Clydebank.

3.0 Date Fixed for Lodgement of Tenders

14th October 2019

4.0 Last Date for Acceptance

31st December 2019

5.0 Basis of Contract

Firm price

6.0 Programme

All works to be completed and invoiced by 7th March 2020.

7.0 Tendering Procedure

The procurement is a non-regulated works procurement as the value of the contact is less than £2,000,000.00.

Bids were invited from five contractors using the “Quick Quote” facility on the Public Contract Scotland procurement portal.

Of the five bids, two were received.

██ did not submit a bid however no reason for this was received.

Bids were requested using a provided specification and only contractors who had previously shown the capability of carrying out these works were invited to tender. For this reason the tenders are assessed on a cost basis.

8.0 Tenders Received

| <u>Contractor</u> | <u>Original Offer</u> | <u>Offer After Arithmetic Check</u> | <u>Cost included for planning application</u> | <u>Notes</u> | <u>Final Costs inc Planning</u> |
|--|-----------------------|-------------------------------------|---|--|---------------------------------|
| ██████████ | ██████████ | ██████████ | ██████████ | ██████████ | ██████████ |
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9.0 Comments on the Tenders Received

Of the two bidders, ██████████ confirmed that the price submitted included costs of acquiring planning permission for the works to proceed whereas ██████████ confirmed that the costs submitted did not take this into consideration. A cost equal to that submitted by ██████████ was therefore added to the bid submitted by ██████████.

10.0 V.A.T.

The contract is a result of a successful funding application to the Scottish Government for medical alterations. A HAG grant of £24,200.00 was provided for completion of these works. As the works are a medical adaptation the works are exempt from V.A.T.

11.0 Conclusion

Upon conclusion of the tender assessment process the offer submitted by ██████████ ██████████ is deemed to represent best overall value in terms of price and quality and is therefore considered suitable for acceptance.

The request is made that the Management Committee of Clydebank Housing Association approves this recommendation.

Gutter Cleaning 2019-2021

Budget - £ [REDACTED] / Tender price - [REDACTED]

Tender report

12.0 Project Name

Annual gutter cleaning.

13.0 Description of Works

Annual gutter cleaning and roof anchor checks to all properties within CHA remit

14.0 Date Fixed for Lodgement of Tenders

15th November 2019

15.0 Last Date for Acceptance

30th November 2019

16.0 Basis of Contract

Firm price

17.0 Programme

All works to be completed during winter months on an annual basis from 2019 over a 3 year basis with the option of an additional year extension.

18.0 Tendering Procedure

The procurement is a non-regulated works procurement as the value of the contact is less than £2,000,000.00.

Bids were invited from five contractors using the "Quick Quote" facility on the Public Contract Scotland procurement portal.

Of the five bids, three were received.

[REDACTED] did not submit as they only work with flat roof systems and [REDACTED] did not provide a reason for not submitting a bid.

Bids were requested using a provided specification and only contractors who had confirmed capability of carrying out these works were invited to tender. For this reason the tenders are assessed on a cost basis.

19.0 Tenders Received

| Contractor | Tender Price | Tender Price after Arithmetic Check | Total Cost (Inc VAT) |
|------------|--------------|-------------------------------------|----------------------|
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

[REDACTED]

20.0 Comments on the Tenders Received

Of the bidders, [REDACTED] Ltd, are able to carry out works to the majority of blocks (excluding Bannerman Place estate) without the use of scaffolding or cherry pickers. For this reason there is a large difference in costs between the bidders.

21.0 V.A.T.

V.A.T. at the rate of 20% has been added to the tendered prices.

22.0 Conclusion

Upon conclusion of the tender assessment process the offer submitted by [REDACTED] [REDACTED] is deemed to represent best overall value in terms of price and quality and is therefore considered suitable for acceptance.

The request is made that the Management Committee of Clydebank Housing Association approves this recommendation.

The following contracts were recently advertised on Public Contracts Scotland and tenders submitted are now with our consultants for evaluation and production of tender reports.

Unfortunately the tender reports are unlikely to be ready in time for Tuesday's meeting and as it is crucial that we get these contracts awarded as soon as possible I would request an email poll of Committee members when the reports are ready for approval to award the works.

- Rewiring (55 properties) – Linnvale and Bannerman Estate
- Renewal of smoke alarms, heat alarms & carbon monoxide detectors (960 properties)
- Electrical testing & inspection - (1,120 properties over 5 years)