

**Disclosed 9 Nov 2020**

**FOI Request and Answers**

Q1. Please provide the contact details for the person responsible in procurement for PPE. i.e. name and email address. If unable to provide individual name, please provide a general email for Procurement.

**Answer**

We do not have a specific person responsible for procurement of PPE.

General e-mail address is [info@clydebank-ha.org.uk](mailto:info@clydebank-ha.org.uk)

Q2 Can you confirm if hand gel / hand sanitiser is being procured to combat Covid-19 and if so, can you please provide alcohol content and the sizes of bottles being purchased i.e. 100ml, 236ml, 500ml and 5L

**Answer**

We do purchase hand sanitiser for staff use. We do not have a set bottle size that we order as it is based on stock levels and value for money. As per our RAMS alcohol content is to be a minimum of 60%.

Q3 In respect of Q2, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. 100ml, 236ml, 500ml and 5L.

**Answer**

We do not hold this information.

Q4 In respect of Q3, can you please confirm the estimated monthly spend on each of the sizes i.e. 100ml, 236ml, 500ml and 5L

**Answer**

We do not have a set monthly spend. Indicative amounts for the last few invoices are as follows: 500ml £10.95 + vat and £3.55 + vat, 5Ltr £48.00 + vat.

Q5 Please provide the name of the company(s) currently supplying Hand Gel

**Answer**

We use various suppliers based on value for money.

Q6 Can you confirm if Nitrile Gloves EN455 is being procured to combat Covid-19 and if so can you please provide the sizes of gloves being purchased i.e. small, medium, large, extra large

**Answer**

Gloves are additional PPE but not recommended as a control measure. Various sizes are available to staff as additional PPE.

Q7 In respect of Q6, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. small, medium, large, extra large

**Answer**

Low usage levels. We do not hold information on exact usage.

Q8 In respect of Question 7, can you please confirm the estimated monthly spend on each of the sizes i.e. small, medium, large, extra large

**Answer**

We do not hold this information.

Q9 Please provide the name of the company(s) currently supplying Nitrile Gloves

**Answer**

We do not hold this information.

Q10 Can you confirm if Type IIR Face Masks is being procured to combat Covid-19

**Answer**

Yes – purchased on bases of stock levels and value for money.

Q11 In respect of Question 10, can you please confirm the estimated usage on a monthly basis of Type IIR Face Masks

**Answer**

We do not hold this information.

Q12 In respect of Question 11, can you please confirm the estimated monthly spend on Type IIR Face Masks

**Answer**

We do not hold this information.

Q13 Please provide the name of the company(s) currently supplying Type IIR Face Masks

**Answer**

We do not hold this information. We do not purchase from 1 supplier as equipment is sourced based on value for money.

Q14 Can you confirm if Alcohol Antibacterial Wipes is being procured to combat Covid-19

**Answer**

Yes – purchased on bases of stock levels and value for money.

Q15 In respect of Question 14 can you confirm the sizes currently being procured i.e. Tub of 100 and or Tub of 500.

**Answer**

We do not hold this information.

Q16 In respect of Q15 can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

**Answer**

We do not hold this information.

Q17 In respect of Question 16, can you please confirm the estimated monthly spend on Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

**Answer**

We do not hold this information.

The Association hold a stock of PPE and this is made available to staff/visitors for use. Stock levels are monitored and replenished as and when needed. We source these at the time based on value for money and not from a specific list of suppliers.