

Clydebank Housing Association Ltd.
GDPR Compliance Action Plan

Submitted by Scott Graham DPCO (19 June 2020)

Department	Task	Comment	Timescale/ Completed	Updated by
Maintenance			Sep-20	JD
Housing Management			Completed	JF
Housing Management			Jun-20	JF
Finance			Sep-20	LL
Finance			Jul-20	LL
Finance			Sep-20	LL
HR			Completed	SK

HR			Completed	SK
HR			TBC	SK
ALL			Nov-20	SG

GDPR Audit Action Plan

Audit Area	Task	Comment	Timescale/ Completed	Updated by
GDPR Action Plan			Nov-20	SG
			May-20	SG
Data Sharing Agreement Register			Nov-20	SG
ICO Registration Number			Jun-20	SG
Subject Access Request			Aug-20	SG
DPO Officer Training			Aug-20	SG
			Nov-20	SG