



Department	Task	Comment	Target Date	Current Position	Updated by
Maintenance	[REDACTED]	[REDACTED]	Mar-21	Ongoing	JD
Housing Management	[REDACTED]	[REDACTED]	Jun-20	Completed	JF
Housing Management	[REDACTED]	[REDACTED]	Nov-20	Ongoing	JF
Finance	[REDACTED]	[REDACTED]	Feb-21	Ongoing	LL
Finance	[REDACTED]	[REDACTED]	Dec-20	Ongoing	LL
Finance	[REDACTED]	[REDACTED]	Dec-20	Ongoing	LL
HR	[REDACTED]	[REDACTED] Date:	Jun-20	Completed	SK

Audit Area	Task	Comment	Timescale/ Completed		Updated by
HR	[REDACTED]	[REDACTED]	Jun-20	Completed	SK
HR	[REDACTED]	[REDACTED]	Ongoing	Ongoing	SK
ALL	[REDACTED]	[REDACTED]	Nov-20	Ongoing	SG
GDPR Action Plan	[REDACTED]	[REDACTED]	Nov-20	Ongoing	SG
Management Committee	[REDACTED]	[REDACTED]	May-20	Completed	SG
Data Sharing Agreement Register	[REDACTED]	[REDACTED]	Oct-20 and ongoing	Ongoing	SG
ICO Registration Number	[REDACTED]	[REDACTED]	Jun-20	Completed	SG
Subject Access Request	[REDACTED]	[REDACTED]	Jun-20 & website due for update Feb-21	Ongoing	SG
DPO Officer Training	[REDACTED]	[REDACTED]	Jun-20	Completed	SG
Staff Training	[REDACTED]	[REDACTED]	Nov-20	Ongoing	SG