
 <b>There will be a meeting of the Management Committee to be held on Tuesday, 24 November 2020 at 6.30 pm by VIDEO CONFERENCING link</b>				
<b>Draft Agenda</b>				
<b>Agenda Item Number</b>	<b>Details</b>	<b>Decision/ Approval required (Yes/No)</b>	<b>Estimated time to conclude Agenda Item</b>	<b>FOI info to be published on Web?</b>

1.	Apologies	No		N/A
2.	Chairperson's Remarks	No		N/A
3.	Declaration of Interest	No		N/A
4.	Business Carried Over from Last Meeting	No		N/A
5.	Management Committee External Training/ Conference Feedback (if applicable)	No		N/A
6.	Internal Audit Report – Covid-19 (Wylie Bisset in attendance)*	No	6.40pm	No
7.	Secretary's Report a) Correspondence b) Share Membership Applications c) MC Membership Applications d) Sub-Committee Membership confirmation-KB e) Shareholder Approval of SFHA Charitable Model Rules (Scotland) 2020 – update registration	N/A N/A N/A N/A	6.45pm	N/A (Per minute)
8.	Approval of Minutes & Actions Notes* a) Management Committee – 27 Oct-20* b) Finance & Corporate Services S-C– 03 Nov-20* c) Housing Services S-C – 17 Nov-20*	Yes Yes Yes		Yes
9.	Business Arising from the Minutes	Yes		N/A
10.	Ratification of all Minutes	Yes	6.50pm	N/A
11.	Emergency decisions since last meeting*	No		Yes
12.	Rent Policy Review 2021/22*	Yes	7.05pm	Yes
13.	Service Charge Policy Review 2021/22*	Yes	7.10pm	Yes
14.	Staffing Report - Confidential*	Yes	7.15pm	No(C)
15.	Development Report*	Yes	7.25pm	Yes(R)
16.	Cart Street – verbal update	No		N/A
17.	Asset Management Strategy Action Plan Review*	No		Yes
18.	Value for Money Action Plan Review*	No		Yes
19.	IT Strategy Action Plan Review*	No		Yes
20.	Digital Inclusion Action Plan Review*	No	7.40pm	Yes
21.	Policy Review – Dignity at Work*	Yes		Yes
22.	Policy Review - Whistleblowing*	Yes		Yes
23.	GDPR Action Plan Update*	No	7.55pm	Yes(R)

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<b>24.</b>	a) Customer Consultation/Communications Report* b) Tenant Participation Strategy*	No Yes	8.00pm	Yes Yes
<b>25.</b>	Centre81 Report*	No	8.05pm	Yes
<b>26.</b>	SHR – Covid19 Returns – to 31 October 2020*	No		Yes
<b>27.</b>	Health and Safety Report*	No		Yes
<b>28.</b>	Health and Safety Compliance Report*	No		Yes
<b>29.</b>	MC Meeting/Training Schedule V4*	No	8.15pm	Yes
<b>30.</b>	Focus on Governance/Risk a) Draft Annual Assurance Statement - Compliant* b) Draft Annual Assurance Statement - Non-compliant* c) Self-Assurance Action Plan update 2019* d) Draft Self-Assurance Action Plan 2020* e) Notifiable Events Register* f) Joint Governance Project – Procurement g) MC Appraisal Summary Report – to follow h) Chief Executive Appraisal Summary – to follow	Yes Yes No Yes No Yes Yes No No	8.30pm	Yes Yes Yes Yes Yes(R) Yes(R) No(C) No(C) No(C)
<b>31.</b>	Intranet	N/A		N/A
<b>32.</b>	Signing of Minutes	N/A		N/A
<b>33.</b>	Date and Time of Next Meeting/Training Session			
	<b>Circulated to:</b> 1) Mrs Kimberley Tennant (Elected Member) 2) Miss Catherine McGarrity (Elected Member) 3) Mr Paul Shiach (Elected Member) 4) Mr John Hillhouse (Elected Member) 5) Mr John Calderwood (Elected Member) 6) Mr Joe O'Donnell (Elected Member) 7) Ms Doris Smith (Elected Member) 8) Mrs Grace Daly (Elected Member) 9) Cllr John Mooney (Co-opted 23.09.20) 10) Cllr Marie McNair (Co-opted 23.09.20) 11) Mrs Laura Breeze (Elected Member) 12) Mr Tom McCormack (Elected Member) 13) Ms Kathleen Brown (Elected Member)  Current Vacancies                      0 casual, 2 co-opted Quorum Required                        (4 elected members) Numbers in attendance                ( ) Quorum Achieved                        Yes/No			

\*Indicates report attached to email

KT/SK 17.11.2020