
	<b>There will be a meeting of the Management Committee to be held on Tuesday, 02 February 2021 at 6.30 pm by VIDEO CONFERENCING link</b>			
<b>Draft Agenda</b>				
<b>Agenda Item Number</b>	<b>Details</b>	<b>Decision/ Approval required (Yes/No)</b>	<b>Estimated time to conclude Agenda Item</b>	<b>FOI info to be published on Web?</b>

1.	Apologies	No		N/A
2.	Chairperson's Remarks	No		N/A
3.	Declaration of Interest	No		N/A
4.	Business Carried Over from Last Meeting	No		N/A
5.	Management Committee External Training/ Conference Feedback (if applicable)	No	6.30pm	N/A
6.	Options Appraisal Final Report (Arneil Johnstone in attendance)*	Yes	7.00pm	Yes(R)
7.	Secretary's Report a) Correspondence b) Share Membership Applications c) MC Membership Applications d) SFHA Charitable Model Rules (Scotland) 2020 – update registration	N/A N/A N/A N/A		N/A (Per minute)
8.	Approval of Minutes & Actions Notes* a) Management Committee – 15 Dec-20* b) Special Management Committee – 12 Jan-21* c) Housing Services S-C – 19 Jan-21*	Yes		Yes
9.	Business Arising from the Minutes	Yes		N/A
10.	Ratification of all Minutes	Yes	7.05pm	N/A
11.	Emergency decisions since last meeting*	No	7.10pm	Yes
12.	Rent Policy Review 2021/22*	Yes		Yes
13.	Service Charge Policy Review 2021/22*	Yes	7.20pm	Yes
14.	Staffing Report - Confidential* a) IIYP Report	Yes	7.30pm	No(C)
15.	Factoring Management Fee Review 2021/22*	Yes		Yes
16.	Draft CHA Budget 2021/22*	Yes		Yes
17.	Draft CHA Power Budget and proposed price increase 2021/22*	Yes	7.45pm	Yes
18.	Development Report*	Yes	7.55pm	Yes(R)
19.	Cart Street – verbal update	No		N/A
20.	Maintenance Report*	Yes	8.05pm	Yes(R)
21.	Reports for Quarter to 31 Dec 2020* a) Complaints* b) Compliments*	No	8.10pm	Yes
22.	Customer Consultation/Communications Update*	No		Yes
23.	Centre81 Report*	No	8.20pm	Yes
24.	Health and Safety Report including Risk*	No		Yes

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<b>25.</b>	Health and Safety Compliance Report*	<b>No</b>	<b>8.25pm</b>	<b>Yes</b>
<b>26.</b>	Focus on Governance/Risk a) Self-Assurance Action Plan 2020–Jan Update* b) Notifiable Events Register*	<b>No No</b>	<b>8.30pm</b>	<b>Yes Yes(R)</b>
<b>27.</b>	Intranet	<b>N/A</b>		<b>N/A</b>
<b>28.</b>	Signing of Minutes	<b>N/A</b>		<b>N/A</b>
<b>29.</b>	Date and Time of Next Meeting/Training Session	<b>N/A</b>		<b>N/A</b>
	<p><b>Circulated to:</b></p> <ol style="list-style-type: none"> <li>1) Mrs Kimberley Tennant (Elected Member)</li> <li>2) Miss Catherine McGarrity (Casual Vacancy)</li> <li>3) Mr Paul Shiach (Elected Member)</li> <li>4) Mr John Hillhouse (Elected Member)</li> <li>5) Mr John Calderwood (Elected Member)</li> <li>6) Mr Joe O'Donnell (Elected Member)</li> <li>7) Ms Doris Smith (Elected Member)</li> <li>8) Mrs Grace Daly (Casual Vacancy)</li> <li>9) Cllr John Mooney (Co-opted 23.09.20)</li> <li>10) Cllr Marie McNair (Co-opted 23.09.20)</li> <li>11) Mrs Laura Breeze (Elected Member)</li> <li>12) Ms Kathleen Brown (Elected Member)</li> </ol> <p>Current Vacancies                      1 casual, 2 co-opted                      Quorum Required                      (4 elected members)                      Numbers in attendance              ( )                      Quorum Achieved                      Yes/No</p>			

**\*Indicates report attached to email**

**KT/SK 29.01.21**