
	<b>There will be a meeting of the Management Committee to be held on Tuesday, 23 February 2021 at 6.30 pm by VIDEO CONFERENCING link</b>			
	<b>Draft Agenda</b>			
<b>Agenda Item Number</b>	<b>Details</b>	<b>Decision/ Approval required (Yes/No)</b>	<b>Estimated time to conclude Agenda Item</b>	<b>FOI info to be published on Web?</b>

1.	Apologies	No	6.30pm	N/A
2.	Chairperson's Remarks	No		N/A
3.	Declaration of Interest	No		N/A
4.	Business Carried Over from Last Meeting	No		N/A
5.	Management Committee External Training/ Conference Feedback (if applicable)	No		N/A
6.	Secretary's Report a) Correspondence b) Share Membership Applications c) MC Membership Applications	N/A N/A N/A		N/A (Per minute)
7.	Approval of Minutes & Actions Notes* a) Management Committee – 02-Feb-21* b) Finance & Corporate Services – 09-Feb-21*	Yes	6.35pm	Yes(R)
8.	Business Arising from the Minutes	Yes		N/A
9.	Ratification of all Minutes	Yes	6.40pm	N/A
10.	Staffing Report - Confidential*	No	6.45pm	No(C)
11.	EVH-Employer's Ballot (Pay Award 2021 & 2022)*	Yes	6.50pm	No
12.	Development Report*	No	6.55pm	Yes(R)
13.	Cart Street – verbal update	No	7.00pm	N/A
14.	Standing Orders, S-C Remits & Delegated Authorities Review*	Yes		Yes
15.	Policy Review –Sustainability & Action Plan*	Yes		Yes
16.	Policy Review – Environmental*	Yes		Yes
17.	Policy Review –Succession (Senior Staff)*	Yes		Yes
18.	Policy Review – Governing Board Annual Appraisals*	Yes		Yes
19.	Policy Review – Disciplinary*	Yes		Yes
20.	New Policy - Grievance*	Yes		Yes
21.	Governing Body Role Descriptors Review*	Yes	7.15pm	Yes
22.	SHR – Covid19 Returns – to 31 January 2021*	No	7.20pm	Yes
23.	Freedom of Information Return – Oct-Dec 2020*	No		Yes
24.	Bad Debt Write Offs – Rents*	Yes		Yes
25.	GDPR Action Plan Review*	No	7.25pm	Yes(R)
26.	SHR Landlord Report 2019/20 Review*	No	7.30pm	Yes

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<b>27.</b>	Centre81 Report*	<b>No</b>	<b>7.35pm</b>	<b>Yes</b>
<b>28.</b>	Health and Safety/Compliance Report including Risk*	<b>No</b>	<b>7.40pm</b>	<b>Yes</b>
<b>29.</b>	Focus on Governance/Risk a) Self-Assurance Action Plan 2020– Feb Update* b) Notifiable Events Register* c) Management Committee Appraisals 2021 – Schedule*	<b>No No</b>	<b>7.45pm</b>	<b>Yes Yes(R) Yes</b>
<b>30.</b>	Intranet	<b>N/A</b>		<b>N/A</b>
<b>31.</b>	Signing of Minutes	<b>N/A</b>		<b>N/A</b>
<b>32.</b>	Date and Time of Next Meeting/Training Session	<b>N/A</b>	<b>7.50pm</b>	<b>N/A</b>
	<b>Circulated to:</b> 1) Mrs Kimberley Tennant (Elected Member) 2) Miss Catherine McGarrity (Casual Vacancy) 3) Mr Paul Shiach (Elected Member) 4) Mr John Hillhouse (Elected Member) 5) Mr John Calderwood (Elected Member) 6) Mr Joe O'Donnell (Elected Member) 7) Ms Doris Smith (Elected Member) 8) Mrs Grace Daly (Casual Vacancy) 9) Cllr John Mooney (Co-opted 23.09.20) 10) Cllr Marie McNair (Co-opted 23.09.20) 11) Mrs Laura Breeze (Elected Member) 12) Ms Kathleen Brown (Elected Member)  Current Vacancies                      1 casual, 2 co-opted Quorum Required                      (4 elected members) Numbers in attendance              ( ) Quorum Achieved                      Yes/No			

**\*Indicates report attached to email**

**KT/SK 19.02.21**