

Laundry Procedures: Radnor Park

This leaflet provides details on how the laundry facilities operate at the Multi Storey Flats in Radnor Park.

Background

Each of our 7 multi storey blocks in Radnor Park contains a laundry facility on the ground floor.

Each has 2 industrial washing machines and 2 industrial tumble dryers. The purpose of this leaflet is to make sure all tenants are aware of how the laundries operate and ensure the fair and clear use of the laundry facilities.

The laundry is intended for your use only and not for that of your relatives or friends who do not live in the building.

New Tenants

New tenants will have been asked at their tenancy sign up to contact a Caretaker to be allocated a turn of the laundry. Your Caretaker can be contacted on 0141 951 1642.

Existing Tenants

Existing tenants will already be aware of their allocated laundry turn.

Each Turn & Laundry Cycles

You will be allocated the use of 1 washing machine and 1 dryer during your turn. Each laundry turn last for 1 hour and 15 minutes. Different degrees of washes take different times. Your turn allows you, for example, to do the following:

2 x 40°C washes (approx. 35 minutes each)

OR

1 60°C wash (approx. 50 minutes)

Instructions for using the machines are on display in each laundry.

Additional Turns

Should for any reason you require an additional turn, please contact your Caretaker who will allocate a spare one, however, this is subject to availability. For example, any spare turns may require to be used in the event of a breakdown of the other machine.

Health & Safety

- Signage will be installed within the laundry room relating to health and safety issues. Please ensure that you read and follow information contained within the signage on show
- Please ensure your washing is free from sharp objects as these can damage the machines and put them out of order
- You are responsible for ensuring that all laundry surfaces, worktops, floors, walls etc. are left clean after you have used them and that any spillages are cleared immediately to prevent accidents
- Machines should not be left unattended whilst they are in use





"Offering our community more than a home"





Laundry Opening Hours (closed Saturday/Sunday): Monday – 8am – 5pm Tuesday – 8am – 9pm Wednesday – 8am – 5pm Thursday – 8am – 9pm Friday – 8am – 4pm

Please do not hesitate to contact the Maintenance Team if you need any more information.

If you or someone you know would like this leaflet in any other format, let us know.



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