



“Offering our community more than a home”

Charitable Donations Policy

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CHA Objectives:

To work in partnership with others, supporting our tenants and other customers, to maximise opportunities for physical and socio-economic regeneration in Clydebank.

To ensure that our resources are adequate to deliver our objectives by investing in our people, increasing digitalisation, demonstrating value for money and through robust procurement practices.

To promote social inclusion by applying principles of equality and diversity to everything we do.

Regulatory Standards:

The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users.

The RSL is open about and accountable for what it does. It understands and takes account of the needs and priorities of its tenants, service users and stakeholders. And its primary focus is the sustainable achievement of these priorities.

The RSL manages its resources to ensure its financial well-being, while maintaining rents at a level that tenants can afford to pay.

The governing body bases its decisions on good quality information and advice and identifies and mitigates risks to the organisation's purpose.

The RSL conducts its affairs with honesty and integrity.

This policy can be made available on request in a variety of different formats, such as on audio CD, in large print and translated into other languages.

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1. Purpose

1.1 This policy statement outlines Clydebank Housing Association's commitment to encourage and support projects and activities, which strengthen the communities and improve the environment in which we operate.

2. What is a Donation?

2.1 A donation is defined as a gift or contribution, as to a cause, without seeking any benefits in exchange.

Donations differ from sponsorships in that they do not deliver business benefits or provide any real return benefit to the Association.

2.2 For the benefit of this policy, a "non-profit community organisation" is defined as any non-profit group, agency or services whose primary aims are to improve the quality of life to sections of the community or provide targeted welfare or other support.

2.3 The Association is permitted to make donations under its Rules. The Rule in question is:

79.2 The Committee shall set and review periodically its policy for the donation of funds to charities. Such donations must further the objects of the Association and the Committee shall report to the Members on such donations.

2.4 Where the Association makes a donation, we reserve the right to publicise the donation as part of our communications using press, social media and our website.

3. Aims and Objectives

3.1 Donations will be based on activities that directly impact on Clydebank Housing Association's stakeholders including, tenants, residents in its area of operation, customers, shareholders, contractors, etc.

3.2 This will primarily be to support:

- Organisations, groups or activities that meet the local community's basic needs and help improve the way they live, work and learn in the local areas
- Organisations, groups or activities that look to address environmental problems, provide solutions and examine ways to prevent them in the future

3.3 Clydebank Housing Association will not fund:

- Organisations that discriminate on the basis of race, sex, disability, age, gender reassignment, marriage & civil partnership, pregnancy & maternity, religion or belief and sexual orientation.
- Organisations or programmes designed to influence legislation or elect candidates to public office

- Religious organisations
- Individuals
- Organisations outwith the Association’s area of operation
- Organisation’s not registered as a charity or which are not a “non-profit community organisation”
- Overheads of another Charity’s costs

4. Donation Limits and Authorisation

4.1 The following authorisation limits are effective for all donation applications: -

Chief Executive	-	Up to and including £100
Customer & Corporate Services Manager	-	Up to and including £100
Management Committee	-	£100+

4.2 Donation requests must be received in writing and must meet the aims and objectives of this policy.

4.3 Total donations must remain within the maximum set in any budget year.

5. Review

5.1 This policy will be reviewed every 3 years or sooner as dictated by best practice or guidance.

6. Equal Opportunities

Our commitment to equal opportunities and fairness will apply irrespective of race, sex, disability, age, gender reassignment, marriage & civil partnership, pregnancy & maternity, religion or belief and sexual orientation.

For Office Use Only – Actions required/completed

Customer/Staff Consultation Required/Arranged	No
Intranet Update	Yes
F Drive Update	Yes
Website Update	Yes
Leaflet change required?	No
Newsletter Promotion?	No
Other information updated, e.g. posters, automatic email responses, post cards, answering machine messages, etc.	No
Equality Impact Assessment completed	Yes